

## ENROLMENT PROCEDURE

Contact the school for an information package and Application Form, either by phone, email, downloading it from below or drop in after 3 pm Monday – Friday.

Return the **Application Form** by email or post. The \$40 application fee can be forwarded by cheque or a direct deposit with your child's name.

You will receive a confirmation of your application and be invited to come in with your child to meet with the director, Alima. Alima will give you all the enrolment forms to complete and return, along with an **Acceptance of Enrolment** form, requiring a bond payment of \$200.

Your child's name will be added to the enrolment list for your preferred program – If no places are available in your chosen program you will be placed on a waiting list and enrolled in your second preference until a space becomes available.

Upon receipt of the bond and acceptance of enrolment you will be given confirmation of your child enrolment and a start date and an orientation date, which is usually the day before they are due to start. Parents will be invited in for a meeting to learn about our preschool's policies and procedures prior to their child starting.